

# Weddings at Rock Springs

## WEDDINGS and RECEPTIONS

*Rock Springs 4-H Center consists of over 735 acres surrounded by the beautiful Kansas Flint Hills. This scenic facility has been hosting a variety of events for over 60 years and has multiple indoor and outdoor sites available for your upcoming wedding and reception.*



Rock Springs 4-H Center  
1168 K-157 Highway  
Junction City, KS 66441

(785) 257-3221  
[rocksprings.net](http://rocksprings.net)

# OUTDOOR WEDDING SITES AT ROCK SPRINGS



## WA SHUN GA OUTDOOR CHAPEL

Complete with rustic wooden benches that seat 75 people, this outdoor chapel has a gorgeous natural backdrop year round. A large, white wooden cross is affixed to the stone creek bank. The gentle flow of relaxing stream water and rustling of leaves will set the tone for your wedding.

Additional seating of 50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

This outdoor chapel is located just a short walk from Wiedemann Dining Hall, the perfect facility for your wedding reception. (See page 5 for more information.)

**PRICE: \$750**

**MAXIMUM CAPACITY: 125 PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION  
DINNER AND RECEIVE A \$250 DISCOUNT.**

## CREEKSIDE AT WA SHUN GA

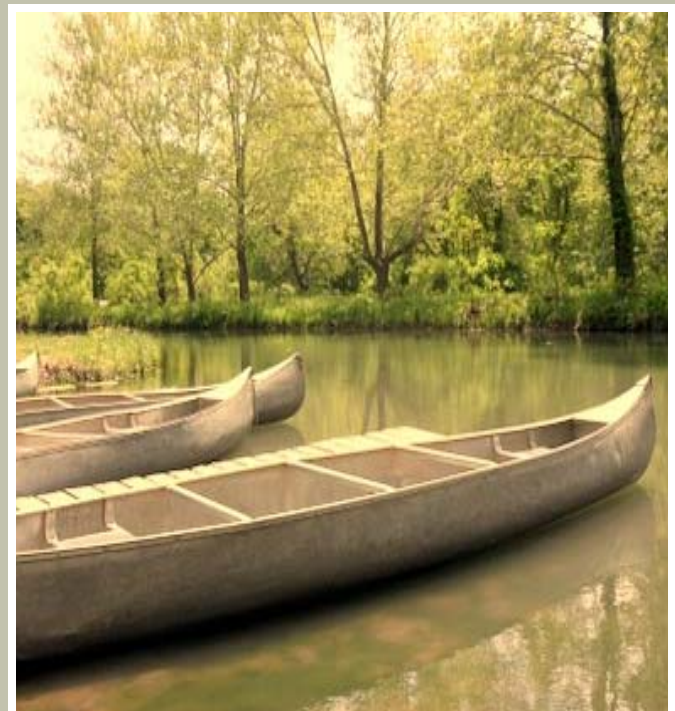
This grassy slope at Camp Wa Shun Ga overlooks one of Rock Springs canoeing areas. The natural slope of the land, along with the beautiful tree line backdrop, make the creekside ideal for your wedding site. 50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

The Wa Shun Ga creekside is located just a short walk from Wiedemann Dining Hall, the perfect facility for your wedding reception. (See page 5 for more information.)

**PRICE: \$750**

**MAXIMUM CAPACITY: 300 PEOPLE**

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# OUTDOOR WEDDING SITES AT ROCK SPRINGS



## VESPER LOOKOUT

Historically, Vesper has been one of Rock Springs most popular wedding sites. The scenic views atop Vesper overlook the surrounding rolling Flint Hills. 50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

**PRICE: \$750**

**MAXIMUM CAPACITY: 75 PEOPLE**

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## COFFMANN COUNCIL CIRCLE

This stone amphitheatre seats 300 and can be entered over a scenic wooden bridge. A built-in stage is the perfect spot for your wedding officiant and bridal party. Council Circle is complete with access to an electrical outlet. 50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

**PRICE: \$750**

**MAXIMUM CAPACITY: 300 PEOPLE**

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## CHURCH AND SCHOOL HOUSE YARD

Another outdoor wedding site, the yard surrounding our quaint little church and school house from the 1800's is spacious enough for many guests. 50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

**PRICE: \$750**

**MAXIMUM CAPACITY: 200 PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION DINNER AND RECEIVE A \$250 DISCOUNT.**



## OUTDOOR AMPHITHEATRE

The natural slope of the yard between Williams dining hall and the Flint Hills building provides plenty of room for large groups to be seated. Electrical outlets are available. 50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

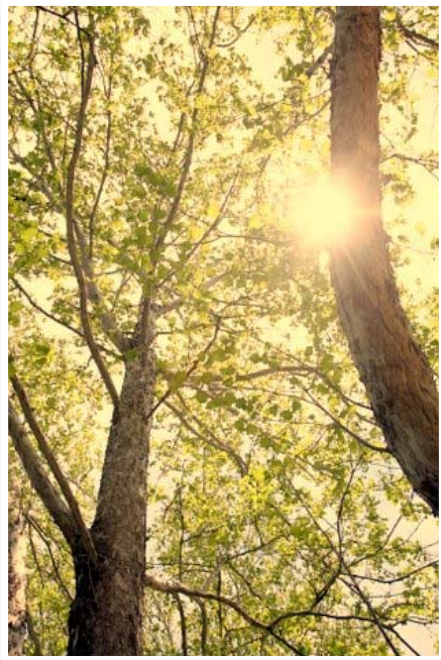
**PRICE: \$750**

**MAXIMUM CAPACITY: 500+ PEOPLE**

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# OUTDOOR WEDDING SITES AT ROCK SPRINGS



## LEADERSHIP FIELD

Situated near the northern edge of our campus, this open, grassy field has plenty of room for large groups. Leadership Field is surrounded by trees and contains several patches of native tall grasses. This beautiful area feels secluded, and has been requested by brides and grooms many times. 50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

**PRICE: \$750**

**MAXIMUM CAPACITY: 500+ PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION DINNER AND RECEIVE A \$250 DISCOUNT.**

## WILDFLOWER GAZEBO

This beautiful gazebo is situated at the beginning of Rock Springs' Dorothy Akin Griffin Wildflower Walk. A variety of wildflowers and native tall grasses are growing along the nearby walking trail. The views at this gazebo look out amongst rolling flint hills.

50 metal folding chairs can be provided upon request. Further seating is the responsibility of the bride and groom.

**PRICE: \$500**

**MAXIMUM CAPACITY: 75 PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION DINNER AND RECEIVE A \$250 DISCOUNT.**





# INDOOR WEDDING SITES AT ROCK SPRINGS



## HERITAGE HALL AUDITORIUM

Rock Springs' largest meeting space, Heritage Hall Auditorium has theatre-style seating for groups up to 375 people. The auditorium is complete with a central stage, including professional lighting.

**PRICE: \$750**

**MAXIMUM CAPACITY: 375 PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION DINNER AND RECEIVE A \$250 DISCOUNT.**



## WILLIAMS DINING HALL

Rock Springs primary dining facility, Williams is known for excellent food and a wonderful staff. This building is full of large windows overlooking some of Rock Springs most beautiful trees. Use of Williams requires a minimum of 200 people and \$1,500 in catering.

**PRICE: \$1,000**

**MAXIMUM CAPACITY: 500 PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION DINNER AND RECEIVE A \$250 DISCOUNT.**



## WIEDEMANN DINING HALL

Situated at Camp Wa Shun Ga, Wiedemann Dining Hall is an ideal wedding or reception space for groups up to 125 people. Complete with a kitchen, groups may choose to cater their own reception in this space or have our staff cater the meal and receive a discount on rental.

**PRICE: \$750**

**MAXIMUM CAPACITY: 125 PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION DINNER AND RECEIVE A \$250 DISCOUNT.**



## MEDITATION CHAPEL

This cozy chapel is an ideal wedding site for small groups of up to 75, and contains traditional church pews for seating. The Chapel is not air conditioned.

**PRICE: \$500**

**MAXIMUM CAPACITY: 75 PEOPLE**

**USE OUR CATERING FOR YOUR RECEPTION DINNER AND RECEIVE A \$250 DISCOUNT.**



## WEDDING AND RECEPTION POLICIES AND PROCEDURES

### RENTAL TIME:

- ◆ All rentals include a total of 8 consecutive hours on event day. This time period includes set-up, event hours and clean-up.
- ◆ Set-up the day before is available for \$200, schedule permitting. You will be allowed to set-up between 8:00 a.m. - 5:00 p.m. (Please call 30 days in advance to see if day before set-up is available).
- ◆ Rehearsals can be booked based on availability one month prior to date of the event.
- ◆ Client may add time at a rate of \$50 per hour to event day. All hours must be consecutive and must be decided on two weeks prior to event.
- ◆ **Time cannot be added on the day of the event.** If the event does not end on the time decided according to the contract, a fee of **\$100.00** per half-hour will incur.

### GUARANTEES, DEPOSITS, CANCELLATIONS, AND RESCHEDULING:

- ◆ A deposit of 50% of the total estimated prices is required at the time of booking. Reservations are not confirmed and cannot be held until a deposit is received. All events must be paid in full **14 days** before the scheduled event date.
- ◆ All cancellations more than 180 days prior to the event will result in a fee of \$50.00. If the event is cancelled less than 180 days prior, the entire deposit becomes non-refundable and non-transferable.
- ◆ Guest meal number confirmation is due **14 days** prior to the event. There is an additional charge of 10% per plate for any increase made less than 14 days prior to your event. Final billing is based on the guaranteed count and is not subject to reduction.
- ◆ Payment Schedule:

Deposit required at time of booking:	50% of estimated final bill
Due 90 days prior to event	25% of estimated final bill
Due 14 days prior to event	25% of estimated final bill
Due day of event	Any Additions to Contract

### ENTERTAINMENT:

- ◆ Music is allowed to play until 11:30 P.M. on Fridays and Saturdays and until 10:30 P.M on all other evenings.
- ◆ All alcoholic beverage services will end no less than 30 minutes prior to the scheduled end time of the event. (Application for Alcoholic Beverages Consumption must be approved and on file prior to event.)

### GENERAL POLICIES:

- ◆ Rock Springs has the authority to end any event if participants or center staff are in danger, or some threatening situation arises during the event.
- ◆ A \$50.00 fee will be assessed for each intoxication clean-up incident.

POLICIES AND PROCEDURES  
(CONTINUED FROM PAGE 6)

**DECORATIONS AND DELIVERIES:**

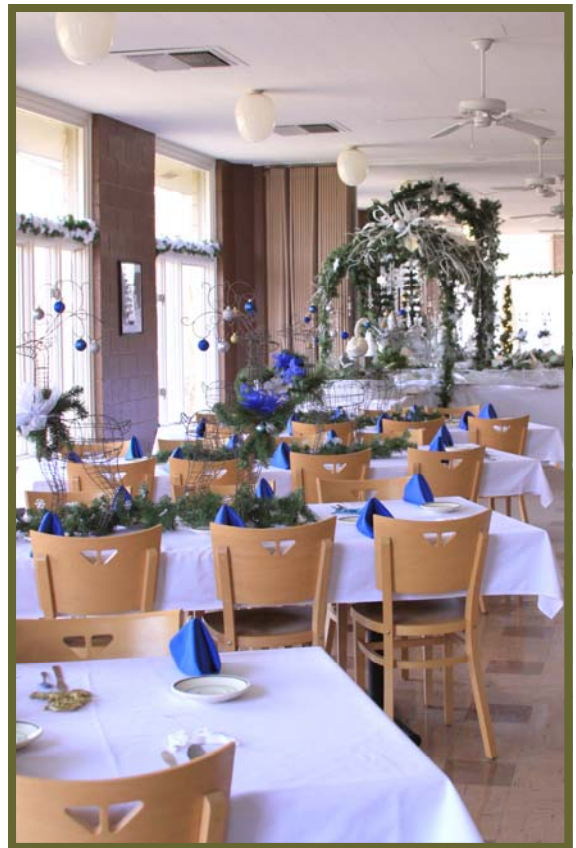
- ◆ Decorations are permitted, but may not be affixed to walls, floors or ceilings. Clients are required to remove and appropriately dispose of all decorations immediately following an event unless prior arrangements have been made with Rock Springs.
- ◆ No glitter, confetti, or rice is allowed in either indoor or outdoor wedding or reception areas. Birdseed and rose petals are permitted.
- ◆ Candles are permitted as table decoration and must be globed. Open flames are restricted to candles used in ceremonies, only.
- ◆ Delivery and pick-up schedules for rental equipment must be submitted two weeks prior to event.

**CATERING:**

- ◆ All buffet tables will be covered in linens provided by Rock Springs. Additional linens are the responsibility of the client.
- ◆ Use of Rock Springs catering services, along with Rock Springs wedding and reception sites will allow for a discount on the wedding site fee.

**DAMAGES:**

- ◆ Clients are responsible for missing or damaged equipment. Clients will be billed for actual costs incurred to repair any damages or other unexpected charges after the event.
- ◆ Rock Springs is not responsible for lost or misplaced items belonging to users. **A credit card must be on file at the time of booking.**
- ◆ It is the sole responsibility of the client renting the venue and services of Rock Springs facilities to vacate the premises in the same condition as prior to the event. This includes but not limited to floors, walls, piano, artwork, china, plants, furniture, tables, chairs and outside property.
- ◆ Damages caused by clients and their guests will result in immediate repair by a reputable contractor at the discretion of Rock Springs management. You, the client, agree to pay for all charges incurred to repair the facilities and its contents. In the event of serious damage that would cause the room or rooms to be unavailable for future business you, the client, agree to pay daily charge of \$600.00 per day until repairs are completed. Normal wear and tear is excluded. This waiver is to protect Rock Springs from unusual circumstances and is in place to cover only the cost of repairs and minimum charge for loss of revenue. To protect the client, any guests exhibiting signs that they may cause damage to the facility will be asked to leave the property by Rock Springs management.



TO SCHEDULE CALL: (785) 257-3221



CATERING MENU FOR  
BANQUETS AND RECEPTIONS



**HORS D'OEUVRES:** *Priced per 50 portions.*

Zesty Sugar Frozen Grapes .....	\$75.00
Seasonal Fruit Tray .....	\$112.50
Vegetable Tray with Dip .....	\$77.50
Assortment of Cookies .....	\$62.50
White Chocolate Popcorn .....	\$100.00
Cheese & Cracker Tray .....	\$75.00
Tangy BBQ Meatballs .....	\$100.00
Bacon wrapped Parmesan Breadsticks .....	\$62.50
Tortilla Pinwheels (Ham or Turkey) .....	\$65.00
Mini Jalapeño Brat's .....	\$75.00
Chips & Dip .....	\$62.50

**OUTDOOR MEALS:** *Choose any one entrée, three side dishes and one bread selection. Prices are per person. If additional entrées are desired, add \$7.00 per entrée per person. If additional side dishes are desired, add \$2.00 per dish per person. There is a minimum requirement of 20 guests for use of Rock Springs catering services.*

**ENTRÉE OPTIONS:**

Grilled Steak (6 oz) .....	\$19.95
Smoked Pork Chop.....	\$17.95
Oven Fried Chicken .....	\$14.95
Hamburgers/Hot Dogs .....	\$11.95

**SIDE DISHES:**

Creamy Pasta Salad	Italian Pasta Salad	Broccoli Salad	Creamy Cucumber Salad
Red Potato Salad	Cole Slaw	Baked Beans	Steamed Vegetable Blend
Corn on the Cob	Baked Potato	Au gratin Potatoes	Potato Chips
Seasonal Fruit Bowl	Watermelon		

**BREAD SELECTIONS:**

Rock Springs Rolls	Petite Pan Rolls	Biscuits
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*Sales tax will be added to the above listed prices*

*Menu prices are subject to change until a signed contract and deposit are received.*

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## CATERING MENU FOR BANQUETS AND RECEPTIONS

**INDOOR MEALS:** *Choose any one entrée, three side dishes and one bread selection. Prices are per person. If additional entrées are desired, add \$7.00 per entrée per person. If additional side dishes are desired, add \$2.00 per dish per person. There is a minimum requirement of 20 guests for use of Rock Springs catering services.*

### ENTRÉE OPTIONS:

Prime Rib .....	\$24.95
Beef Brisket .....	\$19.95
Baked Chicken .....	\$18.95
Glazed Ham .....	\$17.95

### SIDE DISHES:

Flame Roasted Vegetables and Pasta	Ranch Onion Green Beans	Cream Corn
Tossed Spring Mix Salad	Seasonal Fresh Fruit Bowl	Red Scalloped Potatoes
Scalloped Potatoes	Seasoned French Rice	Pasta Salad
California Vegetable Blend		

### BREAD SELECTIONS:

Rock Springs Rolls	Petite Pan Rolls	Biscuits
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**DESSERTS:** *Although our kitchen staff will not make your wedding cake, they are capable of making a wide variety of sweet delicacies. Please contact the Rock Springs staff for more information about available desserts to serve with your special meal.*



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